

COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT  
Board of Trustees Meeting  
September 13, 2021

**CONSENT CALENDAR**

**3**

Minutes of Previous Meetings

<b>Status:</b>	<b>Action</b>
Presented by:	Brent Calvin, Ed.D. Superintendent/President

**Issue**

Minutes of the COS Board of Trustees meetings are being presented for approval.

- August 9, 2021 – Regular Meeting

**Recommended Action**

Approval of the Board of Trustees minutes is recommended.

**MEETING OF THE BOARD OF TRUSTEES  
OF THE  
COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT**

**Monday, August 9, 2021**

**4:30 pm** – Closed Session

**5:00 pm** – Regular Session

**Location**

College of the Sequoias, Visalia Campus  
Sequoia Room 1  
915 S. Mooney Blvd.  
Visalia, CA 93277

**Board of Trustees**

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,  
Brent Calvin, Superintendent/President

**MINUTES**

**BOARD MEMBERS PRESENT:** John Lehn, Raymond Macareno, Ken Nunes, Greg Sherman

**BOARD MEMBERS ABSENT:** Lori Cardoza

**SENIOR MANAGEMENT PRESENT:** Brent Calvin, Jennifer La Serna, Jessica Morrison, John Bratsch, Dali Ozturk, Louann Waldner

**CLOSED SESSION**

**I CALL TO ORDER**

Vice President Nunes called closed session to order at 4:30 pm.

**II PUBLIC COMMENT**

- Public Comments Concerning Items **On** the Closed Session Agenda – None.

**1. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)**

- College of the Sequoias Adjunct Faculty Association (COSAFA)  
Chief Negotiator: Brent Calvin
- California School Employees Association (CSEA), Chapter 408  
Chief Negotiator: Brent Calvin
- College of the Sequoias Teachers Association (COSTA)  
Chief Negotiator: Brent Calvin

**OPEN SESSION**

**III CALL TO ORDER**

Board President Lehn called the meeting to order at 5:01 pm and asked Board Vice President Nunes to lead the rest of the meeting.

- Closed Session Reportable Actions – None.
- Pledge of Allegiance – Board Vice President Nunes led the pledge of allegiance.

**IV PUBLIC COMMENT**

- Public Comments Concerning Items **On** Agenda – None.
- Public Comments Concerning Items **Not** on the Agenda – None.

**V BOARD AND EXECUTIVE STAFF REPORTS (NON-DISCUSSION ITEMS)**

- a. STUDENT TRUSTEE REPORT

No report.

b. BOARD MEMBER REPORTS

President Lehn reported that, his employer, Faraday Futures recently went public, which is potentially significant to the economies of Kings and Tulare Counties. Mr. Lehn shared that COS has already embarked upon curriculum that will support the industry as mobility begins to turn towards electric.

Trustee Macareno shared that he is appreciative of the marketing and billboards that COS has done to advertise the college. He also shared that his son is starting COS, and is looking forward to the fall semester.

Trustee Nunes shared that he is looking forward to convocation and the start of fall semester.

c. FOUNDATION REPORT

Mr. Foster shared that Dick and Donna Hamilton, retired faculty and long-time COS supporters, recently donated over 60 bankers boxes of COS records. The Hamiltons have been collecting COS records and memorabilia, particularly in athletics, since 1975. They are now moving from their home in Visalia and have asked COS to retain the records. Mr. Foster commented that the Hamiltons have given their time and talent to COS for decades, and the records they have donated are greatly beneficial for the long-term historical documentation of COS.

d. ACCREDITATION REPORT

No report.

e. SUPERINTENDENT/PRESIDENT'S REPORT

Superintendent Calvin reported that enrollment has seen a slight dip due to the pandemic and the Excused Withdrawals that the state allowed last year. He added that the District is FTES protected at this time, and that enrollment is trending in the right direction for the fall semester.

Dr. Calvin announced that Convocation will be held on August 13 at 8:00 am in a hybrid fashion with some attendees in-person and online.

Dr. Calvin announced that the District is following CDC and OSHA mask guidelines in all offices and classrooms. COVID testing is available onsite. Vaccine clinics will be offered throughout the semester. Intercollegiate sports will still be offered with vaccine and testing protocols.

## VI REPORTS

a. ACADEMIC SENATE PRESIDENT'S REPORT/ UPDATE

No report.

b. COSTA PRESIDENT'S REPORT/UPDATE

Ms. Redden thanked Dr. Calvin for meeting with COSTA and COSAFA to discuss and establish COVID protocols for in-person instruction this fall.

c. CSEA PRESIDENT'S REPORT/UPDATE

Mr. Terry wished everyone a great start to the fall semester.

d. COSAFA PRESIDENT'S/UPDATE

Danielle Alberti, representing COSAFA, thanked Dr. Calvin for meeting COSTA and COSAFA to discuss and establish COVID protocols for in-person instruction this fall. She specifically thanked the District for extending the 10-day paid leave for COVID.

Dr. Calvin thanked Ms. Alberti and Ms. Redden for being so prepared to meet and discuss COVID protocols.

## VII INFORMATION

1. REDISTRICTING FOR GOVERNING BOARD ELECTIONS PRESENTATION

Dr. Calvin reported that the District is working with legal counsel, Nielsen-Merksamer to conduct

redistricting for COS Governing Board elections. He explained that census data is late this time around due to the pandemic; however, the District and Neilsen-Merksamer have a plan to meet the deadlines before the next governing election. Dr. Calvin introduced Sean Welch, with Nielsen-Merksamer, to provide an overview of the redistricting process.

Mr. Welch presented a PowerPoint outlining the process and important dates for redistricting, federal criteria regarding equal population and the Voting Rights Act, and the new AB 849's criteria and processes. Mr. Welch explained that COS is not required to follow AB 849, but recommends the District adopt AB 849 as the process/outline to follow for redistricting. Mr. Welch added that the required public hearings can be held during regular board meetings, as long as one is held after 6:00pm or on a Saturday or Sunday.

**2. YEAR-END GOVERNANCE REPORT**

Vice President Morrison presented a PowerPoint providing a summary of the District's year-end evaluation and assessment of its governance system and processes. Additionally, Ms. Morrison shared results from the participatory governance survey.

**3. ANNUAL STAFFING REPORT**

Dean Bratsch presented the annual staffing report of employees currently employed at the College of the Sequoias Community College District, and a report that compares the number of full-time equivalent employees versus the number of funded, full-time equivalent students.

President Lehn asked about the FON in comparison to FTES growth. Calvin explained that FTES growth is proportional to the FON. The FON grew 23% and FTES grew by 21%. Dr. La Serna explained that the FON was frozen for many years, which is why the numbers are lower in years past.

**4. ANNUAL REPORT ON THE COS TRAINING RESOURCE CENTER**

Director Jorge Zegarra presented a PowerPoint reviewing the activities of the Training Resource Center including contract education, community education, partnerships and financial results.

**VIII CONSENT CALENDAR**

Trustee Sherman moved approve the Consent Calendar as presented; Trustee Macareno seconded. AYES: Lehn, Macareno, Nunes, Sherman. ABSENT: Cardoza.

**5. MINUTES OF THE PREVIOUS MEETING:**

- July 12, 2021 – Regular Meeting

**6. PERSONNEL REPORT 02-2021-2022**

**7. PAYMENT OF BILLS**

**8. RATIFICATION OF STUDENT/ATHLETE ACCIDENT INSURANCE CONTRACT**

It is recommended that the Board ratify the contract with Mutual of Omaha for student and athlete accident insurance coverage for the 2021-2022 school year.

**9. SEQUOIAS ADULT EDUCATION CONSORTIUM MEMORANDUM OF UNDERSTANDING – REVISED**

It is recommended that the Board of Trustees approve the revised Memorandum of Understanding – Sequoias Adult Education Consortium.

**IX ACTION**

**10. APPROVAL OF APPOINTMENTS: MEMBERS ON THE MEASURE J – TULARE AREA CITIZENS' BOND OVERSIGHT COMMITTEE (REESTABLISHED)**

Superintendent Calvin explained that the Measure J Bond Oversight Committee needs to be reestablished due to the issuance of bonds for Tulare Phase II. He recommended that the Board of Trustees appoint the attached listed Measure J – Tulare Area-Citizens' Oversight Committee members to serve a three (3) year term of service beginning August 9, 2021 – August 8, 2024. Trustee Sherman moved to approve the Appointments to the Measure J – Tulare Area Citizens' Bond

Oversight Committee as presented; Trustee Macareno seconded. AYES: Lehn, Macareno, Nunes, Sherman. ABSENT: Cardoza.

**X ADJOURNMENT**

Vice President Nunes adjourned the meeting at 6:42pm

Respectfully Submitted,

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Raymond Macareno, Board Clerk